

UNIVERSITY OF RAJASTHAN
JAIPUR

No.A&F/2024/2992

Dated: 04/03/2024


Circular

It has been observed that the principals of constituent Colleges/Heads of the Departments/Units send the bills to Accounts & Finance section at a very late stage in March without proper checking and budget allocation. It creates hurdle in tail end period of the Financial Year.

Hence all the principals of constituent Colleges/Heads of the Departments/Units are requested to kindly send the bills for current financial year i.e. 2023-24 duly completed in all respects upto 13/03/2024. The expenditure in each budgetary heads should not exceed the approved budgetary provisions. It will be difficult to entertain the bills received after 13th March in the current financial year i.e. 2023-24. This practice shifts burden of payment in the coming months and also disturbs the financial planning and management of the University. The bills received after 13/03/2024 will be carried forward in next financial year as old liabilities, therefore, all the concerned are advised to submit bills complete in all respect to A&F Section within prescribed period.

The concerned Heads of the departments shall be personally responsible for the pending liabilities. They are also requested to review requirements and budget utilization within the sanctioned limits and prescribed time.

Please treat it on top priority.

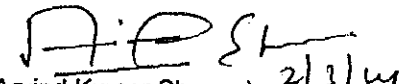

(RamSukh Jatolia)
Comptroller of Finance
& Financial advisor

No.A&F/2024/ 2993-3050

Dated: 04/03/2024

Copy forwarded for information & necessary action to:-

1. All the Heads of the University Teaching Departments/Non-Teaching Departments, UOR, Jaipur.
2. All the Principals of the Constituent Colleges, UOR, Jaipur
3. The Controller of Examination, UOR, Jaipur
4. The University Engineer, UOR, Jaipur
5. The P.S. to VC/Registrar/CF & FA, UOR, Jaipur.
6. All the Dy.Registrars/Asstt.Registrars, UOR, Jaipur
7. The Director, Humanities/Social Science/Life Science/P.G. School of Commerce/Computer Science /CDPE/Social science Research Centre/Jain studies Centre/SASC/PIM/Centre for women Studies/NSS/Chief warden, UOR, Jaipur.
8. Director Infonet, UOR, Jaipur


(Arvind Kumar Sharma) 2/3/24
Dy. Registrar(A&F)